

**June 27, 2012**

**Highlights: Regular Meeting held June 25, 2012**

Board action taken at the Regular Meeting held June 25, 2012, is available on BoardDocs at <https://www.boarddocs.com/mi/trenton/Board.nsf>.

**Reception for Retiring Employees**

The Board of Education hosted a reception for retiring employees in the Board of Education Conference of the Neil E. Van Riper Administration Building, 2603 Charlton Road, Trenton, Michigan. At this reception, Board members presented the following retirees in attendance with framed "Certificates of Appreciation" – Dennis Baker, Nancy Dusincki, and Betty Lamb. Retirees unable to be in attendance included Larry Gates, Shelley Casey, and Susan Nelson.



President Hawkins and Retiree Dennis Baker



Retiree Nancy Dusingki



Retiree Betty Lamb

## **Superintendent's Report**

Dr. Larry D. Leapley, Interim Superintendent of Schools, reported the following:

1. On June 14, 2012, the superintendent was able to recall a total of eight teachers and one school psychologist. This is the same number of staff the district laid off on Monday, April 16, 2012 and May 14, 2012. Seven teachers have responded to their recall letters and accepted returning to teaching positions with the school district. Today one of our recalled teachers chose to remain in the district where the teacher is currently employed. Tomorrow we will recall another teacher from our lay off list and this will mean we have only one teacher left on the district's layoff list. Hopefully, we will be able to recall that teacher by the beginning of the school year.
2. Principal Stephanie O'Connor and Assistant Principal Debbie Waple and eight other Arthurs Middle School teachers attended the Schools to Watch Annual Conference in Washington, DC on Wednesday, June 20 to Saturday, June 23, 2012. In addition to learning about other middle school curriculums and activities the teachers and administrators were honored as one of the new members of the Schools to Watch program presented by National Forum. The following teachers attended the conference: Tracy Kersten, Val DePaoli, Jodie Sejnost, Lorna Hardin, Debbie Rossi, Gail Vos, Beth Stackpole, and Yvette Gronda.
3. Dr Doyle reported to the Trenton community last Thursday that the outstanding Class of 2012 earned \$2,518,659 in scholarship money.

### **Schools to Watch Conference – Boyd W. Arthurs Middle School Staff**







Tracey Kersten, Deborah Waple, Congressman John Dingell, Deborah Rossi, Yvette Gronda, Stephanie O'Connor, Lorna Hardin, Valarie DePaoli, Gail Vos. Seated – Beth Stackpole, Jodie Sejnost

### **GENERAL CONSENT AGENDA**

The Board approved the following General Consent Agenda items as presented:

**Synopsis of the Public Hearing of June 11, 2012**

**Minutes of the Regular Meeting of June 11, 2012**

**Appointment of Assistant Principal/Science Department Chairperson for THS**

That Ronald L. Diroff be appointed Assistant Principal/Science Department Chairperson for the 2012-2013 school year in accordance with the policies and salary schedule established by the Board of Education.

### **Regular Personnel Changes**

<b>Certified Personnel</b>					
<b>Name</b>	<b>Position</b>	<b>Status</b>	<b>Assignment</b>	<b>Reason for Change</b>	<b>Date Effective</b>
1. Pylkas, Pam	Title I Tutor	Reg.	Anderson	Layoff	6-20-2012
<b>Noncertified Personnel</b>					
1. Giroux, Emily	Custodian	Sub.		New Employee	6-26-2012

### **Financial Reports**

#### **Cash and Investment Balances Report as of May 31, 2012**

##### **1. General Fund**

Beginning Cash Balance		\$ 5,346,871
Add: Revenues & Receivables	\$2,436,071	
Less: Expenditures & Transfers	(2,702,439)	(266,368)
Less: Reserve for Borrowed Funds – owed to State	-	-
Ending Cash Balance		<b><u>\$ 5,080,503</u></b>

##### **2. Capital Projects**

Beginning Cash Balance		\$ 76,729
Add: Revenues, Receivables & Transfers	\$ 10	
Less: Expenditures & Transfers	-	\$ 10
Ending Cash Balance		<b><u>\$ 76,739</u></b>

##### **3. 2008 School Building & Site Bonds Capital Projects Fund**

Beginning Cash Balance		\$ 1,717,965
Add: Revenues, Receivables & Transfers	\$ 629	
Less: Expenditures & Transfers	\$ ( 4)	\$ 625
Ending Cash Balance		<b><u>\$ 1,718,590</u></b>

##### **4. 2008 School Building & Site Bonds Debt Retirement Fund**

Beginning Cash Balance		\$ 20,633
Add: Revenues, Receivables & Transfers	\$ 2	
Less: Expenditures & Transfers	-	2
Ending Cash Balance		<b><u>\$ 20,635</u></b>

### **REPORTS AND RECOMMENDATIONS FOR ACTION**

#### **Adoption of Annual MHSAA Membership Resolution**

The Board adopted the following Membership Resolution for the Michigan High School Athletic Association:

THE TRENTON HIGH SCHOOL AND BOYD W. ARTHURS MIDDLE SCHOOL, SECONDARY SCHOOLS WHICH ARE UNDER THE DIRECTION OF THIS BOARD OF EDUCATION OF THE TRENTON PUBLIC SCHOOLS, CITY OF TRENTON, COUNTY OF WAYNE, OF STATE OF MICHIGAN, ARE HEREBY:

(A) ENROLLED AS MEMBERS OF THE MICHIGAN HIGH SCHOOL ATHLETIC ASSOCIATION, INC., A NONPROFIT ASSOCIATION, AND

(B) ARE FURTHER ENROLLED TO PARTICIPATE IN THE APPROVED INTERSCHOOL ATHLETIC ACTIVITIES SPONSORED BY SAID ASSOCIATION.

THE BOARD OF EDUCATION/GOVERNING BODY HEREBY DELEGATES TO THE SUPERINTENDENT OR HIS/HER DESIGNEE(S) THE RESPONSIBILITY FOR THE SUPERVISION AND CONTROL OF SAID ACTIVITIES, AND HEREBY ACCEPTS THE CONSTITUTION AND BY-LAWS OF SAID ASSOCIATION AND ADOPTS AS ITS OWN THE RULES, REGULATIONS, AND INTERPRETATIONS (AS MINIMUM STANDARDS), AS PUBLISHED IN THE CURRENT HANDBOOK AS THE GOVERNING CODE UNDER WHICH THE SAID SCHOOLS SHALL CONDUCT ITS PROGRAM OF INTERSCHOLASTIC ATHLETICS AND AGREES TO PRIMARY ENFORCEMENT OF SAID RULES, REGULATIONS, INTERPRETATIONS, AND QUALIFICATIONS. IN ADDITION, IT IS HEREBY AGREED THAT SCHOOLS WHICH HOST OR PARTICIPATE IN THE ASSOCIATION'S MEETS AND TOURNAMENTS SHALL FOLLOW AND ENFORCE ALL TOURNAMENT POLICIES, PROCEDURES AND SCHEDULES.

THIS AUTHORIZATION SHALL BE EFFECTIVE FROM AUGUST 1, 2012 AND SHALL REMAIN EFFECTIVE UNTIL JULY 31, 2013, DURING WHICH THE AUTHORIZATION MAY NOT BE REVOKED.

#### **Approval of Year-End Budget Amendments**

Mrs. Gail Farrell, Business Manager, reported a budget amendment was adopted on January 18, 2012, that decreased revenues by \$312,104 and decreased expenditures by \$102,770 decreasing the projected fund balance to \$1,044,909. Year-end budget adjustments were done at the June 11, 2012, board meeting that increased revenues by \$514,924 and decreased expenses by \$474,861 resulting in an estimated fund balance of \$2,034,694. Since the June 11, 2012, board meeting the administration has received some retirement notices and unexpected additional costs in areas such as transportation and instruction. The district is required to amend the 2011-12 budget in different functions but with a net effect of zero. The projected fund balance will remain the same; however total expenses will change in some of the individual function areas. Budget amendments are approved at the function level and are outlined in the agenda item on Board Docs Pro <https://www.boarddocs.com/mi/trenton/Board.nsf>.

The Board approved the budget amendments as presented at the function level as required for the General Fund (with a net effect of zero) and as shown in the May 2012 amendments column of the budget.

	MAY 2012 AMENDMENTS BUDGET 2011-12	AMENDED BUDGET 2011-12
Revenue	\$514,924	\$23,625,664
Expenditures	\$(465,868)	\$23,803,296
Fund Balance – July 1		\$2,212,326
Fund Balance – June 30, 2012		\$2,034,694

#### **Adoption of Textbooks for High School French Courses**

Mrs. Ann Deneroff, Director of Curriculum, reported current French texts have a copyright date of 1994 and are not up-to-date in terms of vocabulary, internet resources, and alignment to State Standards.

Eight French texts were reviewed by the French teacher, Lisa Asquini, and input was sought from the American Association of Teachers of French regarding the top two choices. The *Discovering French* series is being recommended for the following reasons:

- Modern topics and vocabulary
- Excellent scope and sequencing of lessons, pacing guides, and appropriate level of difficulty for high school students
- Alignment with State Standards including areas of reading, writing, listening, speaking, grammar, and culture
- Smooth transitions between levels including review at the beginning of each level Supplementary resources including online features, such as audio flashcards, self-scoring quizzes, and listening practice.

The plan is to implement Level 1 and possibly Level 2 for the 2012-13 school year. The need for Level 3 will be assessed before a decision is made to implement Level 3 in French III and IV. The following textbooks by J. P. Valette and R. Valette, published by McDougall Littell were approved by the Board:

*Discovering French, Nouveau! Level I* © 2013

*Discovering French Nouveau! Level 2* © 2013

*Discovering French Nouveau! Level 3* © 2013

### **Board Action on Transportation Services for the 2012-13 School Year**

Dr. Larry D. Leapley, Interim Superintendent, Mr. Rodney R. Wakeham, Superintendent effective July 1, 2012, and Mr. Vince Porreca, Principal, Hedke Elementary School, briefly reviewed the action to date and options available to the school district with respect to transportation services for the 2012-13 school year. As previously reported the three different options available for the Board of Education are (1) Continue transportation as it is now, (2) Eliminate General Education Busing – provide only Special Education (required by law) and special trips through our current staff, and (3) Contract out transportation to an independent firm to maintain full service transportation. The Administration presented the following recommendation on transportation services for the 2012-13 school year for Board consideration:

- To maintain the quality of our educational programs in the Trenton Public Schools is an increasingly difficult task due to budget conditions outside of our control.
- Our full service busing program including, general education, special education, mid-day busing, field trips, and athletic trips is an important component of our educational success.
- We believe student enrollment and attendance as well as the quality of our educational programs would degrade without busing.
- Therefore we believe that the evidence based on our comparison of the Request for Proposals supports a recommendation to contract with a third party to provide us with a full service bus program for the Trenton Public Schools.
- The evidence we have researched, gathered, analyzed and witnessed leads us to recommend that the board select Dean Transportation.
- If the board agrees with and approves this recommendation, the Administration would begin negotiations with Dean Transportation to develop a contract that best supports the school district and our transportation goals, which includes fair and equitable treatment of our current staff during this transition.

Cost Equivalency (Comparison of Bidders – Not Actual Bids)				
Attribute	First Student	Dean	Trinity	TESP
8 Regular Ed. (4 hours) Buses x 179 days	\$319,554.38	\$274,457.00	\$312,176.00	\$225,139.00
4 New/Leased Buses	\$ -	\$27,776.00	\$43,129.00	\$50,000.00
7 Special Ed. (5 hours) x 185 days + 1 @ 205 days (6 aides)	\$448,315.88	\$439,690.00	\$424,680.00	\$324,476.64
Field Trips (416 hours)	\$15,390.57	\$13,678.08	\$14,310.40	\$10,088.81
Sports (784 hours)	\$29,009.43	\$25,777.92	\$26,969.60	\$28,000.00
Fuel (Trenton Budget Estimate)	\$69,306.00	\$69,306.00	\$69,306.00	\$69,306.00
Bus Maintenance	Included ☼	Included	Included	\$75,000.00
Bus Parts Cost	Included ☼	Included	Included	\$25,894.00
Technology/Safety (20)	Included	Included	Included	\$14,235.60
Human Resources/Payroll	Included	Included	Included	\$12,500.00
Total	\$891,576.26	\$850,685.00	\$890,571.00	\$834,641.04
Fleet Buyout	\$196,470.00	\$182,900.00	\$182,500.00	\$ -
<b>First Year Cost</b>	<b>\$695,106.26</b>	<b>\$667,785.00</b>	<b>\$708,071.00</b>	<b>\$834,641.04</b>
<b>Second Year Cost Estimate</b>	<b>\$901,895.61</b>	<b>\$872,173.00</b>	<b>\$900,652.00</b>	<b>\$838,602.24</b>
<b>Third Year Cost Estimate</b>	<b>\$922,709.31</b>	<b>\$894,251.00</b>	<b>\$910,733.00</b>	<b>\$851,102.24</b>
<b>Average 3 Year Cost Estimate</b>	<b>\$839,903.73</b>	<b>\$811,403.00</b>	<b>\$839,818.67</b>	<b>\$841,448.51</b>
	☼ \$10,000 requested to cover major repairs during the first 12 months of the contract		TESP costs in years 2 - 3 only include estimated increases in FICA and Retirement costs	

The entire PowerPoint presentation is included on Board Docs Pro <https://www.boarddocs.com/mi/trenton/Board.nsf>. Mr. Wakeham concluded contracting transportation services will reduce the age of the bus fleet, eliminate variable cost of maintenance, and that Dean Transportation will provide acceptable wages, maintain seniority and bidding rights of our transportation staff.

The Board accepted the Administration's recommendation and authorized the Superintendent of Schools to begin negotiations with Dean Transportation to provide transportation services to the Trenton Public Schools for the 2012-13 school year, and to develop a contract that best supports the school district and our transportation goals, which includes fair and equitable treatment of our current staff during this transition.

## **OTHER**

The next regular meeting of the Board of Education is Monday, July 23, 2012.