

September 28, 2021

Highlights: Regular Meeting held September 27, 2021

Board action taken at the above meeting is available on BoardDocs at <https://go.boarddocs.com/mi/trenton/Board.nsf>.

Superintendent's Report

Mr. Douglas B. Mentzer, Superintendent of Schools, reported the following:

**TOPIC ONE:
(Strategic Plan: School & Community Relations)**

TPS Community Open House

VISION: For the evening, our focus will be our high school and there will be six points of interest to share. We will have tour guides strategically stationed along the way to make sure that you, our guest, reach your destination. Once there, you will be greeted by our host and provided with a brief overview of our new or revitalized destination (see the map on the back of this program).

Thank you/recognition:

Tour guides/Point people:

- Greenhouse - Ms. Potter
- Autoshop - Mr. Monaco
- Natatorium - Mr. DeRupa
- Fitness Center - Mr. Burk
- Media Center - Ms. Lambert
- School Store - Mr. Crews

Additionally, custom tours will be provided to our elementary schools and middle school. Visitors simply need to board a bus near the Board Office parking lot for their respective shuttle to their desired destination. We approximate that buses will be leaving every 15-30 minutes. Our principals will be at each school to guide the tour through the newly added gym, music room and cafeteria, media center, classrooms, and the personalized renovations completed at each building.

Promotion: TPS admin team

Twitter

Weekly Communications

Facebook - school webpage

Building Marquees

School Website – Ms. Kujala/confirmed

MAPS for THS on TV screens - Ms. Lopez

VIDEO: Ms. Lopez - 1 minute all-inclusive overview - to run on website and school video screens.

PROGRAM visitors' copies - Mr. Trush

S/QR Code - Mr. Trush

4 buses - Ms. Thomas

Food/Snacks - Mr. Bahr - barrels of water at THS, sample food, snack

**TOPIC TWO:
(Strategic Plan: School & Community Relations)**

SUPERINTENDENT COUNCILS PILOT PROGRAM (Parents & Students)

- The Superintendent's Student Leadership Council (SLC) is a leadership opportunity and a forum for direct communication between THS students and Superintendent Mentzer. As SLC members, students will share their voices on a variety of topics, work to create solutions for select issues that are important to students and TPS, and increase their leadership skills.
- The Superintendent's Parent Council will build and strengthen family and school partnerships that are essential for helping students achieve at their maximum potential.
- Timeline: ASAP/look for information within the next week; it will be an application process. Student participation will include advisory and approval from the THS administration.

Future expansion may include: teachers, special education, principals, etc.

**TOPIC THREE:
(Strategic Plan: Financial Responsibilities and Operations)**

GIRLS SWIM TEAM: THURSDAY, SEPTEMBER 16, 2021

Our bond progress is becoming more and more evident. All one has to do is look around! Last week, we hosted our first swim meet in our new natatorium. It was a night full of victories for different reasons, but most importantly, our student-athletes got to embrace their new home!

**TOPIC FOUR:
(Strategic Plan: Teaching and Learning)**

SPIRIT WEEK/HOMECOMING - OCTOBER 4 -9

**TOPIC FIVE:
(Strategic Plan: Teaching and Learning)**

STEAM Technology

Steam Technology course at our elementary schools is off to a great start! Both Ms. Kryk and Ms. Terry were inundated with donations for their hands-on approach/curriculum. Everything from empty baby wipe containers to bubble wrap to ping pong balls to empty Pringles cans came in abundance! Students will be designing prototypes using these recycled materials. This is an exciting change from the traditional computer class. The general reaction from staff and students is positive and marked with excitement for learning!

**TOPIC SIX:
(Strategic Plan: Financial Responsibility and Operations)**

On Friday, we were made aware of a building issue that was the result of major flooding/leaking from our pool. To date, we are not sure what caused this problem, but it created a number of other complex issues. We contacted a restoration company (Jarvis) to bring commercial pumps to location and begin the process of pumping the water out of the mechanical room. The entire lower room was flooded which caused a significant electrical issue due to the complete loss of one panel. Ultimately, we are now operating at half-level on the SW end of our building (gym area). Due to the power issues, our HVAC was also impacted. Due to the persistent and patient work of Mr. Kreszyn and Mr. Rose, they were able to get power running to RTU 11 late last night.

When we speak of commitment and dedication, these two men certainly exhibited these attributes this weekend. Because of Mr. Kreszyn and Mr. Rose, we were able to have school today. A BIG THANK YOU TO BOTH OF THEM FOR PUTTING OUR KIDS FIRST! We will continue to look at resolving issues and restoring full electricity as soon as possible!

**TOPIC SEVEN:
(Strategic Plan: Teaching and Learning)**

Ms. Melissa Lambert was recognized by MAME - Michigan Association of Media in Education and will receive the Librarian/Teacher Collaboration Award. The Librarian/Teacher Collaboration Award honors a pair of K-12 educators—a library professional and a teacher—for stellar achievement in engaging students toward fostering curious, lifetime learners. She will be honored on October 14, 2021 in Kalamazoo.

**TOPIC EIGHT:
(Strategic Plan: Teaching and Learning)**

Our THS Band Boosters hosted our 31st Band Invitational on Saturday. It was attended by 9 high school bands and the bleachers were full. Though there was a bit of a power issue, everything was handled promptly and satisfactorily. SG took first in CLASS A, Lakeview in class B, Grosse Ile in Class C, and Flat Rock in Class D. As many of you know, our band performs in exhibition as the host school.

GENERAL CONSENT AGENDA

The Board approved the Minutes of the Regular Meeting of September 13, 2021, Regular Personnel Changes, and Financial Reports as presented in the consent agenda.

Minutes of the Regular Meeting of September 13, 2021

Regular Personnel Changes

Certified Personnel					
Name	Position	Status	Assignment	Reason for Change	Date Effective
1. Crowley, Christina	Teacher	Prob.	Hedke	New Employee	TBD
2. Fusina, Kari	Teacher	Prob.	Hedke	Resignation	09-20-2021
3. Harlow, Elizabeth	Reading Interventionist	Prob.	Hedke	New Employee	09-28-2021
4. Hicks, Brandi	Literacy Coach	Prob.	Anderson & Hedke	New Employee	TBD
5. Peters, Heather	Math Interventionist	Prob.	Hedke	New Employee	09-28-2021
6. VanDyne, Kyle	Teacher	Reg.	THS	Resignation	11-30-2021
Noncertified Personnel					
Name	Position	Status	Assignment	Reason for Change	Date Effective
1. Vermette, Kathleen	Care Club Paraprofessional	Prob.	Anderson	Transfer from Substitute	09-28-2021

Financial Reports

Expense Report for August 2021 in the amount of **\$25,984.45**

REPORTS AND RECOMMENDATIONS FOR ACTION

Administrative Appointment

The Board appointed Jill Simmons the Director of Human Resources/Operations for the 2021-22 school year in accordance with the policies and salary schedule established by the Board of Education.

Administrative Contract Addendums for Superintendent & Assistant Superintendent

The Board approved the Superintendent's Contract Addendum and Assistant Superintendent's Contract Addendum as amended.

Superintendent of Schools Contract Addendum
September 27, 2021

Whereas the Trenton Public Schools Board of Education (the Board) and the Superintendent entered into an employment "contract agreement" dated as September 28, 2020, which is in full force and effect; and

Whereas the Board and the Superintendent wish to set forth in this agreement certain revised conditions to this agreement;

Now therefore, the parties agree to revise the specifically referred to sections of that Agreement as follows:

THIS CONTRACT ADDENDUM is entered into on **September 27, 2021**, between the Trenton Public Schools Board of Education, referred to as the "Board" and Douglas B. Mentzer referred to as "**Superintendent**" in this contract.

1. **TERM.** This contract shall take effect on **September 13, 2021** and continue in force through June 30, **2024** subject to extension and early termination as provided in paragraphs 4 and 12, respectively.

6. **COMPENSATION.** The Board of Education shall pay to the Superintendent an annual salary of **\$139,860 for 2021-22 and \$144,056 for 2022-23 with a wage reopener for the 2023-24 year of the contract.** The Board of Education retains the right to adjust the salary during the continuation of this contract, but an adjustment shall not reduce the annual salary below this amount. The work year is fifty-two (52) weeks, July 1 to June 30.

ANNUITY. In addition to this annual salary, the Board shall contribute **5%** of base salary as an employer non-elective contribution annually on the Superintendent's behalf to a tax-deferred annuity plan as remuneration for services rendered. If the Superintendent's employment terminates prior to the end of a school fiscal year, the School District's annual contribution shall be pro-rated for that school fiscal year.

8. **OTHER BENEFITS.** Other benefits afforded to the Superintendent shall be as follows:

b. **Sick Leave.** Annually, the Superintendent is provided 20 sick leave days, 4 family illness days, and 3 personal days for personal business which cannot be conducted outside of work hours. Unused paid leave hereunder shall be cumulative to a maximum of **60 days**. Sick leave shall be used in accordance with policies established by the Board.

Agreement: this 2021 addendum is executed pursuant to the Agreement and all terms and conditions of the Agreement as incorporated and made part of this addendum, the Parties reaffirm all of the terms and conditions of the Agreement except as modified hereby.

Assistant Superintendent of Schools Contract Addendum – September 27, 2021

Whereas the Trenton Public Schools Board of Education (the Board) and the Assistant Superintendent entered into an employment "contract agreement" dated as October 26, 2020, which is in full force and effect; and

Whereas the Board and the Assistant Superintendent wish to set forth in this agreement certain revised conditions to this agreement;

Now therefore, the parties agree to revise the specifically referred to sections of that Agreement as follows:

THIS CONTRACT ADDENDUM is entered into on **September 27, 2021**, between the Trenton Public Schools Board of Education, referred to as the "Board" and Stephanie O'Connor referred to as "**Assistant Superintendent for Instruction, Technology, and State & Federal Programs**" in this contract.

1. **TERM.** This contract shall take effect on **September 13, 2021** and continue in force through June 30, **2024** subject to extension and early termination as provided in paragraphs 4 and 12, respectively.

6. **COMPENSATION.** The Board of Education shall pay to the Assistant Superintendent an annual salary of **\$131,489 for 2021-22 and \$135,434 for 2022-23 with a wage reopener for the 2023-24 year of the contract.** The Board of Education retains the right to adjust the salary during the continuation of this contract, but an adjustment shall not reduce the annual salary below this amount. The work year is fifty-two (52) weeks, July 1 to June 30.

8. **OTHER BENEFITS.** Other benefits afforded to the Assistant Superintendent shall be as follows:

b. **Sick Leave.** Annually, the Assistant Superintendent is provided 20 sick leave days, 4 family illness days, and 3 personal days for personal business which cannot be conducted outside of work hours. Unused paid leave hereunder shall be cumulative to a maximum of **60 days**. Sick leave shall be used in accordance with policies established by the Board.

Agreement: this 2021 addendum is executed pursuant to the Agreement and all terms and conditions of the Agreement as incorporated and made part of this addendum, the Parties reaffirm all of the terms and conditions of the Agreement except as modified hereby.

Presentation on Board Meeting Streaming/Video Options

Ms. Stephanie O'Connor, Assistant Superintendent, and Ms. Jennifer Coleman, Director of Technology presented information, the process, and options for live streaming school board meetings. The estimated cost of \$21,000-\$30,000 for the administration recommendation. The Board directed the administration to investigate other options.